

**WPC.24.09.01 – Summary of Correspondence**

From	Summary	Action to date	Action Agreed
SALC	Training Bulletins – various	Circulated	
SALC	<ul style="list-style-type: none"> <li>• West Suffolk Area Forum</li> <li>• NALC Community Safety Survey</li> <li>• NALC survey on NPFF consultation</li> <li>• New Thermal imaging project</li> <li>• Suffolk ECO Networking Event</li> <li>• VCFSE Sector Funding Alert</li> <li>• Nationally Significant Infrastructure Projects Bulletin</li> <li>• .gov.uk domain</li> <li>• NFPP advice</li> <li>• Legal Topic Note 35 – Basic Contract Law</li> <li>• Insurance</li> <li>• West Suffolk Area Forum</li> <li>• HMRC penalty notices</li> <li>• Specialist support from ICCM for councils</li> <li>• Suffolk Suicide Prevention Partnership</li> <li>• Suffolk Libraries – tackling digital exclusion</li> <li>• VE Day 80<sup>th</sup> Anniversary – 8<sup>th</sup> May 2025</li> <li>• NALC Community Safety Case Study</li> <li>• Unauthorised encampments</li> <li>• DEFRA’s Property Flood Resilience Grant Scheme 2023</li> <li>• SCC legal action to Challenge Sunnica Compensation</li> <li>• NALC Legal Bulletin Update - Councillors</li> </ul>	<p>Circulated Response submitted</p> <p>Checked – nothing relevant Checked – nothing relevant</p> <p>Followed up on SALC information page</p> <p>Saved – will check future contracts against this</p>	
West Suffolk Council	<p>Grass cutting updates</p> <p>29<sup>th</sup> July – 2<sup>nd</sup> August</p> <p>5<sup>th</sup> – 9<sup>th</sup> August</p> <p>12<sup>th</sup> – 16<sup>th</sup> August</p> <p>19<sup>th</sup> – 23<sup>rd</sup> August</p> <p>27<sup>th</sup> August – 30<sup>th</sup> August</p> <p>2<sup>ns</sup> – 6<sup>th</sup> September</p> <p>9<sup>th</sup> – 13<sup>th</sup> September</p>	Link already on website	
Indp training	Women in Leadership programme & follow up	On file	

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Local Resident	Damage to Cemetery Road hedge	To be checked by grounds contractor when trimming hedges	
Sovereign Play	Prospective information about rubber mulch		
Rural Services Network	Monthly bulletin		
Suffolk Police – community policing team	Unable to complete engagement event planned for 08/08	Updated website	
Local Resident	Re Cancellation of Stephenson's route	Replied advising action taken to date	
West Suffolk Democratic Services	Suffolk Police and Crime Panel 2023/24 Annual Report	Circulated	
Local Resident	Request to borrow tables and chairs	Signposting to MSC & WI	
SCC – Highways Contract Management & Commissioning	Wickhambrook 482010 Confirmation that with effect from 15 <sup>th</sup> August SCC Highways accept on a non-prejudicial basis that Bury Road is Highway Maintainable at Public Expense – per Gulliksen v Pembrokeshire CC hearing	Followed up with local residents who had logged pot holes issues. Further chase on 16/9/24 as work had not been completed.	
Health Watch Suffolk	Co-production newsletter		
Local Resident	Forwarded a copy of response to Report a Problem 481124 Nunnery Green Flooding – engineers commissioned to design drainage improvement scheme.	Acknowledged	
Start up business	Establishment of Coffee Trailer at Wickhambrook MSC	Signposting	
Mdsign	Update on activity on website – confirmation that 2FA and additional security has been blocking unknown user names successfully	Followed up with phone call to check if further action required – none	
Community Action Suffolk	Suffolk Community Awards – thanks and appreciation for nomination (Warm Winter Wednesdays) and contribution nominees have made to their community.		
Local Resident (& subsequent)	Planning issue at East Cottage, Attleton Green	Followed up with planning officer. Signposting to West Suffolk, advice on PC role in planning process	

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British Gas Lite	Request for up-to-date reading	Reading attempted on 4 <sup>th</sup> September	
Keep the Heat – Thermal Imaging Project	Expression of interest deadline	Expression of interest completed.	
Rural Services Network	Rural Bulletin Newsletter		
CLT Network	Invitation to be added to mailing list	Requested inclusion on list	
Local Business	Request for support for over 60's entertainment	Signposting to parish council grant application scheme and forwarded policy and application form	
Creative Play	Prospective		
West Suffolk Democratic Services	Annual Canvass	Web update and posted to facebook	
Overton UK	Prospective		
Suffolk Constabulary West Suffolk Policing	Community engagement event	Signposted to MSC to arrange direct with them	
SC Cllr Bobby Bennett	September report	Post to website	
Bright HR	September Webinar		
Suffolk Constabulary	Meetings with PCC & Chief Constable	Posted to website	
Local resident(s)	Advice about damaged 30mph signs	Logged on report a problem – advice from SCC that they won't replace them – too low priority	
VERTAS	Chase on invoice	Clerk had advised invoice incorrect – to date a new invoice has not been issued	
Citizens Advice West Suffolk	Date for AGM	Circulated	
Keep the Heat	Update on Thermal Imaging Project & Free energy champion training		
Birketts	Social Housing Newsletter		
West Suffolk Families and Communities	West Suffolk Parish & Town Forum 8 October 2024 @ Haverhill Arts Centre	Circulated	
Defib supplies	Prospective		
Unity Trust Bank	Reduction in interest rate by 0.15%		
Anglian Water	Advice on interruption in service	Same day issue	
West Suffolk Council	Draft Housing, Homelessness Reduction & Rough Sleeping strategy		

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West Suffolk Council	Prevent Radicalisation – Responsible Venue Hire Training		
Information Commissioner Office	Renewal confirmation		
West Suffolk Council	Civic Service – Sunday 20 <sup>th</sup> October @ 3:30pm	circulated	
Defibrant.co.uk	Advice that DHSC match funding has been partially extended		
Local Resident	Congestion at Nunnery Green	To chase with Highways Community Liaison Officer	