


WPC.24.09.01 – Summary of Correspondence

From	Summary	Action to date	Action Agreed
SALC	Training Bulletins – various	Circulated On-line attendance at: <ul style="list-style-type: none">• Highways Forum – Flooding and Drainage; and• Highways Forum – The highways maintenance programme• Defibrillator information session	

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Headway Suffolk	Request to share events in parish magazines	Forwarded to Parish Pump and Wickhambrook Scene	
West Suffolk Council	Grass Cutting Schedules <ul style="list-style-type: none"> • 23/9 – 27/9 • 30/9 – 4/10 • 07/10 – 11/10 • 14/10 – 18/10 		
Dorothy Anderson Wickhambrook Local History Society	Thanks for the financial help in purchasing a cabinet for storage of the Recorder's Archive 	Acknowledged and requested summary of account as soon as all work complete.	
West Suffolk Council Families and Communities	Parish and Town Council Forum – 8 th October	Circulated – Cllr L Smith attended	
S R Workwear and Merchandise Ltd & Amazon	Proposal for partial refund on workwear supplied	Refund agreed and partial refund credited back onto Multipay card	
Cllr A Smith West Suffolk Council	Request for information from clerks with respect to impact of recent loss of service 10:46 N14 Haverhill to Bury St Edmunds	Summary and minutes from meetings sent to Cllr Smith n.b. – West Suffolk Overview and Scrutiny are now looking at this and Wickhambrook PC agreed a response at its Extra-ordinary meeting on 14 th November (Min 24.11.06 refers)	
Royal British Legion	Merchandising		
Community Action Suffolk	Youth Focus Project – Final impact survey & Introduction to Community Led Housing	PPT Presentation saved for future reference	
HMRC	Confirmation of VAT refund claim		
SC Cllr Bobby Bennett & WS Cllr Sarah Pugh	Launch of 2024 Rural Transport Survey	Circulated & Published to website for residents to complete	
Cllrs – Ashley Parish	Request for information about Wickhambrook's Website	Acknowledged and signposted to Mdsign	

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EIBE (Skatepark providers)	Report on recent (unsolicited) inspection	Followed up comments with West Suffolk Play Area inspector who confirmed all items identified were low risk	
Local Resident	Thanks for efforts to get sign properly sited		
Mr Alan Cordy – RBL	Request for grant funding support of 80 th Anniversary VJ Celebration in 2025	Acknowledged with rant policy and application form together with signposting to SCC Culture Project Fund	
West Suffolk Council Families and Communities	Launch of Communities Capital Grant Fund	Plan to apply for funding for play areas	
East of England Coop (funeral service)	Updates to accounting package resulting in delays to payments over short period		
Suffolk County Council Transport Strategy Team	Suffolk's Local Transport Plan Consultation	Already on website	
Places4People	Wickhambrook Parish Council's Hearing Statement	Ian to attend hearings as would be in attendance for other councils	
West Suffolk Council Cllr Gerald Kelly	Air Quality Annual Status Report	Circulated The latest report to 1st January 2024, highlights that nitrogen dioxide levels across all sites in West Suffolk are below national thresholds, below pre-pandemic levels and are down on the previous year.	
West Suffolk Council	New electric vehicle chargers at Newmarket (Guineas) and Bury (Parkway) car parks		
West Suffolk Council	Changes to West Suffolk Local Council Tax Reduction Scheme		
Citizens Advice West Suffolk	Request for support of charity	Acknowledged and advised pc consider requests at its February meeting	
Neighbourhood Watch	Community Event 23/10	Circulated	
Suffolk Highways & SALC	Request participation in poll – work of Suffolk Highways	Completed	
Finding Fitness	Prospective – play equipment		
Wickhambrook Surgery	Response to letter about congestion in vicinity of surgery (Min. 24.09.06 refers)	Circulated	

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EAAA	Request for future support	Advised PC consider requests in February '25 and forwarded information to Wickhambrook Clubs	
Haverhill Town Senior B Adults Football Team	Request to use pitch for home games	Signposted to WMSC	
Proludic	Prospective – play equipment		
Local Residents	Speed of HGV vehicles through village	Followed up with Haverhill Community Policing	
Mead Construction	In response to concerns raised above	Mead reported change of routing around large majority of work reducing movements through Wickhambrook	
Benzinga	Prospective – offering article on new web platform		
Local Resident – Wickham Street	Request for information about how previous complaint lodged etc	Acknowledged – information not available.	
Suffolk CC Monitoring Officer	Request to redact information in report that was correct at time of publishing and now out of date	Information redacted and updated report substituted on website	
Defibrant	Prospective – DHSC Community Defibrillator Scheme		
Unity Trust Bank	Reduction of interest rates		
Love Energy Savings	Energy Contract can now be renewed	Reported to Estates Ctte	
West Suffolk Council Families and Communities	Parish and Town Forum information	Circulated	
SCC Suffolk Passenger Transport	Fare cap increased to £3 but retained for 2025		
WEL Medical x 2	Prospective – defibrillator		
Prospective – CV	For employment	Acknowledged but advised not recruiting at present	
SALC	Local Councillor	Circulated	
SC Cllr Bobby Bennett	Highways advice	Note for website	
Gift Wrapped Radio – Horringer Podcast	50 years of BSE Womens aid centre	Poster for notice board	
Infolink Suffolk	Suffolk Infolink updates	Reviewed	

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Health Watch Suffolk	People and communities development and co-production workshop		
SC Cllr Bobby Bennett	October report	Circulated and published to website	
West Suffolk Council Families and Communities	Tool kit for winter support	Published to website	
Bereaved Family	Request for information on grave deeds	Information supplied and signposting for future actions	
West Suffolk Council	Civic Carol Service – 7pm Monday 2 nd December	Circulated	
Peninsula Business	Prospective – employment law seminar		
MSC Treasurer	Request for more dog waste bags	Ordered	
Anglian Water	Metering – request for consent to cut back overgrown bushes at Coltsfoot BOAT 31	Cadastral parcels checked – not parish land. Suggested Anglian Water advise householder check with neighbouring properties	
Brayden	Prospective – CPR Mannikins		
SALC	Advice Manager Jim Friend retiring	Signed e-card on behalf of parish council	
Microsoft	New terms and conditions		
Sovereign Play	Prospective		
Miscellaneous	215 updates and prospective e-mails since 28/10	Scan read	