

Budget 2025 - 2026 and Precept

Documents (attached as **Appendix A**) show:

- income & expenditure 2023/24
- 2024/25 at 9/12ths (to 31st December), anticipated year end & draft budget (Options A & B)
- Cemetery Budget
- Training Budget
- Earmarked Reserves

There are two draft budget options, each of which make some provision to build on earmarked reserves:

Option A:

- Underspend from 2024/25 transferred to earmarked reserves would be drawn down in the 2025/26 FY
- There would be a net build on Earmarked reserves of £2000 (Elections, Playground Replacement)
- Precept requested would be £53,404, representing an increase of 13.84% (£12.16 per property on a tax base of 533.93)

Option B:

- There would be a net build on Earmarked reserves of £500 (Elections)
- Underspend from 2024/25 year end would be transferred to earmarked reserves (anticipated £4500)
- Precept requested would be £55,404, representing an increase of 18.11% (£15.91 per property on a tax base of 533.93)

All grant funding from Locality has been applied for and there is no further scope to attract grant funding for Neighbourhood Planning. There is a limited contribution which the parish council will need to bring this project to a close in the next financial year.

Additionally, the clerk has summarised projects and works to parish assets which have been identified by councillors and the clerk to address and has provisionally scored them in order to prioritise the work across the next 3 financial years, as the basis for a strategic plan for the parish (attached as **Appendix B**). These were considered by the Estates Committee at its meeting on 14th November (Min. EC.24.11.11 refers), and subsequently by the parish council at its meeting on 28th November (Min. 24.11.17), where no questions were raised.

Current guidance is that parish councils should hold general reserves of not less than 25% precept¹ (at month nine General Reserves were at 44% of precept).

Action:

Councillors identify which budget option (A or B above and attached) and

Recommendation: Option B

That Wickhambrook Parish Council directs West Suffolk District Council to pay the sum of £55,404.00, being the Parish Council's total precept requirement for the financial year commencing 1st April 2025.

¹ Proper Practices (March 2020 – to be applied to Annual Governance and Accountability Returns covering the period 1 April 2020 to 31 March 2021) which states that "The generally accepted recommendation with regard to the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three (3) and twelve (12) months Net Revenue Expenditure (NRE). NRE (subject to any planned surplus or deficit) is effectively Precept\Levy less any Loan Repayment and/or amounts included in Precept\Levy for Capital Projects and transfers to Earmarked Reserves.

Wickhambrook Parish Council
Balance at 31 March 2024 £ 27,331.27

Receipts

Precept	£	42,739.00
Cemetery	£	3,190.00
Chapel Rent (Players)	£	-
Ground rents	£	20.00
Wayleave	£	521.73
Bank Interest	£	449.41
Recycling Credits	£	2,135.53
Grants	£	3,997.00
Miscellaneous Receipts	£	67.79
VAT Refund	£	8,057.41
Segregated Funds (Players)	£	-
Total Receipts	£	61,177.87

Expenditure

Staff Costs	£	16,741.38
Administration	£	5,349.36
Services	£	1,779.35
Estates (excluding Cemetery)	£	18,992.83
Cemetery	£	1,618.19
Projects	£	12,134.56
Grants	£	2,357.29
S.137	£	150.00
Community Engagement	£	1,829.37
VAT	£	7,382.46
Total Other Payments	£	51,593.41
Total Payments	£	68,334.79

Fixed and Long Term Assets

As per Asset Register £ 26,226.53

Cash Reserves

Opening Reserves	£	27,331.27
Plus Receipts	£	61,177.87
Less Payments	£	68,334.79
Closing Reserves	£	20,174.35

Represented by

Cash at Bank	£	8,661.74
Current #921	£	11,752.60
Instant Savings #944	£	239.99
Uncashed Cheques	£	-
Petty Cash (not held)	£	-
Total	£	20,174.35

Signed: 
Vice Chair of Wickhambrook Parish Council

Dated: 25/4/24

Signed: 
Hilary Workman
RFO: Wickhambrook Parish Council

Dated: 25.4.24

Movement in Earmarked Funds	Changes to Reserves from Approved Budget		Transfer Unspent Funds	May	June	July	August	September	October	November	December	January	February	March	Movement	Current
	01 April 2023	Budget														
Staff Contingency	£	1,400.00													£0.00	£1,400.00
Training	£	175.00													£175.00	£0.00
Data Protection	£	955.00													£455.00	£500.00
Elections	£	3,475.00									####				£2,975.00	£500.00
Insurance	£	-													£0.00	£0.00
Grounds & Asset Maintenance	£	995.00	£	995.00			####	£	350.00						£495.00	£500.00
Tree Surgery	£	1,640.00	£	640.00											£640.00	£1,000.00
Cemetery & Churchyard	£	3,000.00	£	3,000.00											£1,700.00	£1,300.00
Teen Project Replacement	£	-	£	(6,900.00)	£	6,900.00									£0.00	£0.00
Playground & Teen Project	£	-														
Maintenance	£	1,275.00	£	(375.00)											£-375.00	£1,650.00
Playground Replacement	£	-													£0.00	£0.00
Six Acres Development	£	2,500.00	£	1,250.00											£1,250.00	£1,250.00
Memorial garden *	£	-													£0.00	£0.00
Legacy	£	250.00													£0.00	£250.00
Day Club	£	555.00													£0.00	£555.00
Neighbourhood Planning	£	995.00	£	995.00											£995.00	£0.00
Safety & Security matters	£	-													£-575.00	£575.00
Highways	£	2,375.00	£	875.00											£875.00	£1,500.00
Grants - Local Support & Village Organisations	£	70.00	£	(550.00)											£-550.00	£620.00
Civic Event/Community Engagement	£	250.00	£	250.00											£250.00	£0.00
Charitable Donations	£	50.00					####								£0.00	£50.00
Total Earmarked Reserves	£	19,960.00	£	12,110.00	£	(12,100.00)	£	6,900.00	£	-	####	£	-	£	£8,310.00	£11,650.00
Operating Reserve	£	7,371.27														
Total Reserves	£	27,331.27														£8,524.35
																£ 20,174.35

	Current FY 2024 - 25			Next FY 2025 - 26		
	Adjusted Budget	Month 9	Anticipated Year End	Budget	Notes	Anticipated Underspend
INCOME						
Precept	£ 46,341.00	£ 46,341.00	£ 46,341.00	£ 53,404.00	**	
Cemetery Fees	£ 3,440.00	£ 2,260.00	£ 3,013.33	£ 3,250.00	based on 3 x ERB, Interment in earthen grave, 2 x ERB, Interment of CR, & 2 Headstones	
Chapel rent	£ 20.00	£ 45.00	£ 60.00	£ 70.00	2 x £35	
Ground rents	£ 400.00	£ 112.02	£ 149.36	£ 110.00		
Wayleaves	£ 500.00	£ 240.37	£ 320.49	£ 300.00		
Bank Interest						
Bank Compensation						
Direct Debit Refunds						
Grants						
Miscellaneous Receipts		£ 616.36	£ 821.81	£ 250.00		
From Reserves	£ 6,000.00	£ 6,000.00	£ 8,000.00	£ 4,500.00	£ 4,980.40	
Recycling income		£ 1,169.24	£ 1,558.99		2500 *indicative - not included in precept calculation	
VAT refund		£ 5,016.13	£ 6,688.17		8000 *indicative - not included in precept calculation	
	£ 56,701.00	£ 55,614.75	£ 58,706.00	£ 57,384.00		
Staff Costs						
Clerk/RFO salary Gross	£ 14,341.66	£ 11,328.56	£ 15,104.75	£ 17,078.88	makes provision for annual increment and 2%	-£ 763.08
Employer NI Contributions	£ 2,248.43	£ 1,822.00	£ 2,429.33	£ 1,811.83	15% gross salary over 758.01 per month	-£ 180.91
Employer Pension Contributions	£ 488.79	£ 422.42	£ 563.23	£ 325.00	3% gross salary over 520 per month	-£ 74.44
Clerk/RFO 2 meeting Contingency						-£ -
	£ 17,078.88	£ 13,572.98	£ 18,097.31	£ 19,215.71		-£ 1,018.43
Administration						
Clerk Mileage & Subsistence Expenses	£ 500.00	£ 456.37	£ 500.00	£ 500.00	mileage 12* £12.88, subsistence, homeworking	-£ -
Office supplies	£ 750.00	£ 583.89	£ 750.00	£ 750.00	print toner plus toner waste bottle apx £500 per	-£ -
Services and supplies	£ 750.00	£ 505.34	£ 673.79	£ 750.00	computer support etc	-£ 76.21
Meeting room hire	£ 300.00	£ 240.00	£ 320.00	£ 320.00	7 full meetings; 1 Annual Meeting, 1 Annual	-£ 20.00
Insurance	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	likely to be uplift due to inflation and additional	-£ -
Subscriptions & Memberships	£ 800.00	£ 778.06	£ 778.06	£ 815.00	SALC £510, CPRE £36, SLCC £190 CLT 80	-£ 21.94
Audit	£ 650.00	£ 315.00	£ 315.00	£ 670.00	based on 3% increase	-£ 335.00
Training	£ 250.00	£ 348.00	£ 348.00	£ 554.00	training has moved online	-£ 98.00
Training Mileage						
Data Protection Legislation	£ 175.00	£ -	£ -	£ 145.00	10 device virus guard PLUS ICO	-£ 175.00
Election costs						-£ -
Administration of Payroll & Pension	£ 100.00	£ 96.00	£ 96.00	£ 96.00	provided by SALC - based on 3% increase	-£ 4.00
	£ 5,775.00	£ 3,322.66	£ 5,280.85	£ 6,100.00		£ 494.15
Services						
Electricity	£ 150.00	£ 129.63	£ 172.84	£ 175.00		-£ 22.84
Water	£ 450.00	£ 155.13	£ 208.17	£ 225.00		-£ 241.83
Phone & Internet Services	£ 265.00	£ 183.84	£ 245.12	£ 250.00	12*£22 plus £16 out of contract charges	-£ 19.88
Microsoft Office	£ 700.00	£ 433.37	£ 577.83	£ 750.00	8 x basic licence & 1 x microsoft business	-£ 122.17
Other Software Subscriptions	£ 400.00	£ 489.08	£ 652.11	£ 400.00	adobe, parish online & easypc	-£ 252.11
Bank Service Charge	£ 72.00	£ 59.40	£ 79.20	£ 72.00		-£ 7.20
Corporate Multipay Service Charge	£ 36.00	£ 27.00	£ 36.00	£ 36.00		-£ -
	£ 2,073.00	£ 1,478.45	£ 1,971.27	£ 1,908.00		£ 101.73
Estates						
Grounds contract	£ 12,500.00	£ 11,788.98	£ 11,788.98	£ 15,500.00		-£ 711.02
Recreation ground	£ 40.00	£ -	£ -	£ 40.00	ground rent for play area	-£ 40.00
Six Acres	£ 500.00	£ 400.00	£ 533.33	£ 1,000.00	includes circular bench for old oak tree	-£ 33.33
Tree surgery	£ 2,550.00	£ 550.00	£ 2,470.00	£ 750.00	annual work to trees plus tri-annual inspection	-£ 80.00
Grounds Maintenance (general)	£ 1,000.00	£ 518.33	£ 1,000.00	£ 1,100.00	2 parish days @ £500	-£ -
Playground - Cemetery Road	£ 1,500.00	£ 2,107.25	£ 2,809.67		Play areas maintenance (including ZipWire, which	-£ 1,309.67
Playground - Bury Road	£ 1,000.00	£ 877.80	£ 1,170.40	£ 3,000.00	Play areas maintenance	-£ 170.40
						-£ -
MUGA & SP Maintenance	£ 500.00	£ -	£ -	£ -	dog waste bags under this heading from services	-£ 500.00
Greens	£ 500.00	£ 580.70	£ 580.70	£ 500.00	and supplies	-£ 80.70
Bin & Dog Waste (replaces Miscellaneous)	£ 1,000.00	£ 822.93	£ 1,097.24	£ 1,000.00	refurbish old noticeboard	-£ 97.24
Parish Notice boards						-£ -
Bus Shelter (New)						-£ -
Memorial Clock	£ 500.00	£ -	£ -	£ 500.00	service	-£ 500.00
Safety and Security	£ 250.00	£ -	£ -	£ 250.00		-£ 250.00
Highways (Grit Bins)	£ 175.00	£ -	£ -	£ 175.00		-£ 175.00
Contributions to upgrade footpaths	£ 500.00	£ -	£ -	£ 500.00		-£ 500.00
						-£ -
Estates	£22,515.00	£17,645.99	£21,450.32	£24,565.00		£ 1,064.68
Cemeteries						
NNDR	£ -	£ -	£ -	£ -	advised no rateable value at present on	-£ -
Cemetery Software	£ 645.00	£ 782.50	£ 782.50	£ 645.00	increasing accessibility of software to councillors	-£ 137.50
Cemetery & Churchyard	£ 1,000.00	£ 60.00	£ 60.00	£ 1,000.00	includes memorial testing to churchyard (£500) &	-£ 940.00
Cemetery & Memorial Refurbishment	£ 3,500.00	£ 3,642.00	£ 3,642.00	£ 1,000.00		-£ 142.00
Cemetery Extension project	£ -	£ -	£ -	£ -		-£ -
	£5,145.00	£4,484.50	£4,484.50	£2,645.00		£ 660.50
Community Enqagement						
Grants/Local Support & Village Organisati	£ 920.00	£ 910.24	£ 710.24	£ 750.00		-£ 209.76
Community Enqagement	£ 400.00	£ 18.00	£ 18.00	£ 500.00		-£ 382.00
Civic Event	£ 250.00	£ -	£ -	£ 250.00	support for 80 anniversary VE day?	-£ 250.00
Recycling grant to MSC		£ 1,169.24	£ 1,169.24		2500 *indicative - not included in precept	
Website	£ 1,300.00	£ 606.55	£ 1,300.00	£ 1,400.00	calculation this includes for 2 pluquins with variable exchange	-£ -
	£ 2,870.00	£ 2,704.03	£ 2,028.24	£ 2,900.00		£ 841.76
S.137 Donations & grants						
Charitable Donations	£ 400.00	£ 50.00	£ 300.00	£ 300.00		-£ 100.00
	£400.00	£50.00	£300.00	£300.00		£ 100.00
Projects:						
Neighbourhood Plan	£ 2,800.00	£ 930.00	£ 2,800.00	£ 500.00	changes	-£ -
Highways - road safety	£ 1,000.00	£ -	£ -	£ 500.00		-£ 1,000.00
Team Project - MUGA & SP Replacement	£ -	£ -	£ -	£ -		-£ -
Children's Play Area Replacement	£ -	£ -	£ -	£ -		-£ -
Parish Lands	£ 2,500.00	£ 764.00	£ 764.00	£ 250.00	Requisition of cemetery and six acres	-£ 1,736.00
Parish Groundworks -	£ 6,300.00	£ 1,694.00	£ 3,564.00	£ 1,750.00	repair of fencing at bury road	-£ 2,736.00
						-£ -
To Reserves						
Elections	£ 500.00			£ 500.00		-£ -
Replacement Play Equipment				£ 1,000.00		-£ -
Replacement Teen Project				£ 1,000.00		-£ -
	£ 500.00			£ 2,500.00		£ -
Other Payments						
VAT					9000 *indicative - not included in precept calculation	
GENERAL EXPENDITURE	£ 62,156.88	£ 44,952.61	£ 57,176.48	£ 59,383.71		
Less other income	£ 4,360.00	£ 2,657.39	£ 3,543.19	£ 3,980.00		
Net Expenditure before contributions to/	£ 57,796.88	£ 42,295.22	£ 53,633.29	£ 55,403.71		

Supplier ID:
503792

**Application for Parish/Town Council or Parish Meeting
Precept 2025/26**

Please complete the following and return to the Chief Financial Officer by 22 January 2025

PARISH/TOWN COUNCIL OR PARISH
MEETING OF:

Wickhambrook

Please select your Parish from drop down list

Date of meeting of Parish/Town Council or Parish Meeting,
approving the precept

Budget Option A

Contact details of the Parish/Town Clerk or Parish Meeting Chair

Name:

Address:

Tel No:

E-Mail:

Bank Details:

Sort Code:

Account Number:

The amount requested by the above mentioned Parish/Town Council or Parish Meeting by way of precept from West Suffolk Council for the year 1 April 2025 to 31 March 2026 is as follows:

The 2023/24 figures below are those submitted by Parishes in January 2023 and are included for information purposes only.

	2024/25	2025/26
Expenditure (excluding contributions to reserves)	£ 51,841	£ 55,404
Contribution to (+ve)/from(-ve) Reserves	£ -5,500	£ -2,000
Net Expenditure	A £ 46,341	£ 53,404
Parish Precept	B £ 46,341	£ 53,404
Tax Base (see explanatory note)	C 527.43	533.93
Parish Band D Council Tax	B÷C £ 87.86	£ 100.02
Increase/-Decrease		£ 12.16
Percentage Increase/-Decrease		13.84%

Signed by:-
Chair of Parish/Town Council
or Parish Meeting:

Date:

Supplier ID:
503792

**Application for Parish/Town Council or Parish Meeting
Precept 2025/26**

Please complete the following and return to the Chief Financial Officer by 22 January 2025

PARISH/TOWN COUNCIL OR PARISH
MEETING OF:

Wickhambrook

Please select your Parish from drop down list

Date of meeting of Parish/Town Council or Parish Meeting,
approving the precept

Budget Option B

Contact details of the Parish/Town Clerk or Parish Meeting Chair

Name:

Address:

Tel No:

E-Mail:

Bank Details:

Sort Code:

Account Number:

The amount requested by the above mentioned Parish/Town Council or Parish Meeting by way of precept from West Suffolk Council for the year 1 April 2025 to 31 March 2026 is as follows:

The 2023/24 figures below are those submitted by Parishes in January 2023 and are included for information purposes only.

	2024/25	2025/26
Expenditure (excluding contributions to reserves)	£ 51,841	£ 54,904
Contribution to (+ve)/from(-ve) Reserves	£ -5,500	£ 500
Net Expenditure	A £ 46,341	£ 55,404
Parish Precept	B £ 46,341	£ 55,404
Tax Base (see explanatory note)	C 527.43	533.93
Parish Band D Council Tax	B÷C £ 87.86	£ 103.77
Increase/-Decrease		£ 15.91
Percentage Increase/-Decrease		18.11%

Signed by:-
Chair of Parish/Town Council
or Parish Meeting:

Date:

	2019/20	2020 - 21	2021/22	2022-23	2023-24	Year End	2024-25 Budget	Year to October '24	Anticipated Year End	2025/26 Budget	
Interments											
Grounds Maintenance	£5,394.00	£4,500.00	£ 5,000.00	£ 1,700.00	£ 3,240.00	£ 1,440.00	£ 3,600.00	£ 2,445.45	£ 3,244.43	£ 3,600.00	
Other maintenance spending				£ 1,321.82	£ 750.00	£ 732.66	£ 750.00	£ 60.00	£ 1,162.49	£ 750.00	
Memorial Inspections & Maintenance							£ 750.00			£ 750.00	
Cemetery Refurbishment						£ 614.71	£ 2,000.00	£ 3,642.00	£ 3,642.00	£ 750.00	
Electricity - Chapel of Rest	£95.68	£90.00	£ 100.00	£ 134.05	£ 150.00	£ 51.83	£ 150.00	£ 51.83	£ 88.85		Take out - doesn't really rel:
Administration @ 4 hours/interment	£264.00	£234.60	£ 275.00	£ 280.00	£ 334.80	£ 385.00	£ 330.00	£ 244.00	£ 366.00	£ 386.40	
Mileage/interment (0.45*28.48 miles)	£51.00	£45.00	£ 55.00	£ 54.00	£ 54.00	£ 90.97	£ 155.95	£ 38.88	£ 77.98	£ 77.98	
Software support		£150.00	£ 215.00	£ 197.00	£ 375.00	£ 206.78	£ 645.00	£ 782.50	£ 782.50	£ 456.00	
NNDR				£ -	£ -	£ -	£ -	£ -	£ -	£ -	
Total	£5,804.68	£4,869.60	£ 5,645.00	£ 3,686.87	£ 4,903.80	£ 3,521.95	£ 8,380.95	£ 7,264.66	£ 9,364.25	£ 6,770.38	
cost per interment	£1,024.36	£973.92	£ 1,129.00	£ 614.48	£ 358.97	£ 586.99		£ 1,341.17	£ 1,560.71	£ 1,128.40	
Income											
Interment Fees								£ 945.00		£ 1,500.00	
Memorial Fees								£ 260.00		£ 840.00	
Grave Space Fees								£ 695.00		£ 1,060.00	
Total	£2,480.00	£675.00	£ 3,525.00	£ 3,000.00	£ 2,750.00	£ 3,190.00	£ 3,440.00	£ 1,900.00	£ 3,257.14	£ 3,400.00	
Balance	-£3,324.68	-£4,194.60	-£2,120.00	-£686.87	-£2,153.80	-£331.95	-£4,940.95	-£5,364.66	-£6,107.10	-£ 3,370.38	
Current Fees											
Interments											
Still Born Child or child under 18	£0.00	£125.00	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ 130.00			£ 130.00	£ 133.38
Person over the age of 18 years of cremated remains	£250.00	£250.00	£ 250.00	£ 250.00	£ 275.00	£ 275.00	£ 300.00			£ 310.00	£ 307.80
	£175.00	£175.00	£ 175.00	£ 175.00	£ 200.00	£ 200.00	£ 215.00			£ 220.00	£ 220.59
							£ -			£ -	£ -
Exclusive Right of Burial											
in an earthen grave	£250.00	£250.00	£ 250.00	£ 250.00	£ 275.00	£ 275.00	£ 300.00			£ 310.00	£ 307.80
for cremated remains within the CR area	£175.00	£175.00	£ 175.00	£ 175.00	£ 275.00	£ 275.00	£ 300.00			£ 310.00	£ 307.80
							£ -			£ -	£ -
							£ -			£ -	£ -
Monuments, Gravestones, Tablets & Inscriptions											
A headstone	£150.00	£150.00	£ 150.00	£ 150.00	£ 175.00	£ 175.00	£ 185.00			£ 190.00	£ 189.81
a tablet on cremated remains plot	£150.00	£150.00	£ 150.00	£ 150.00	£ 175.00	£ 175.00	£ 185.00			£ 190.00	£ 189.81
each inscription after the first	£100.00	£100.00	£ 100.00	£ 100.00	£ 125.00	£ 125.00	£ 130.00			£ 135.00	£ 133.38
renewal of permit for headstone (15 years)			£ 25.00	£ 25.00	£ 27.50	£ 27.50	£ 30.00			£ 30.00	£ 30.78
Other Fees							£ -			£ -	£ -
Exhumation							£ -			£ -	£ -
Transfer of exclusive rights/statutory declaration		£50.00	£ 50.00	£ 50.00	£ 55.00	£ 55.00	£ 60.00			£ 62.50	£ 61.56
Search (not more than one year)	£15.00	£15.00	£ 15.00	£ 15.00	£ 25.00	£ 25.00	£ 30.00			£ 30.00	£ 30.78
Search covering a period of more than one year - 1st year	£ 15.00	£ 15.00	£ 15.00	£ 15.00	£ 25.00	£ 25.00	£ 30.00			£ 30.00	£ 30.78
every additional year	£ 5.00	£7.50	£ 7.50	£ 7.50	£ 10.00	£ 10.00	£ 15.00			£ 15.00	£ 15.39
Certified copy of the register	£ 15.00	£25.00	£ 25.00	£ 25.00	£ 25.00	£ 25.00	£ 30.00			£ 32.50	£ 30.78

Training Budget

	2019.20	2020.21	2021.22	2022.23	2023.24	2025.56	
Chairmanship			100.00	£ 100.00		£ 70.00	
New Councillors	£412.00	120.00	£ 150.00	£ 150.00	£ 140.00	£ 64.00	new councillors
Contribution to CILCA	£120.00	-					
Clerk Training	£50.00	120.00	£ 120.00	£ 125.00	£ 112.00	£ 175.00	5 online sessions
Cllr Portfolio Training	£17.00	200.00	£ 150.00	£ 150.00		£ 245.00	6 portfolion online training sessions
	£599.00	£440.00	£520.00	£ 525.00	£ 252.00	£ 554.00	

Movement in Earmarked Funds	Changes to Reserves from Approved Budget		Transfer Unspent Funds	Consolidate EMR	Movement	Current
	01 April 2024	Budget				
Staff Contingency	£ 1,400.00	£ 1,000.00	£ (1,200.00)		-£200.00	£1,600.00
Training	£ -				£0.00	£0.00
Data Protection	£ 500.00	£ 500.00		general reserve	£500.00	£0.00
Elections	£ 500.00		£ (100.00)		-£100.00	£600.00
Insurance	£ -			delete	£0.00	£0.00
Grounds & Asset Maintenance	£ 500.00	£ 500.00	£ (3,150.00)		-£1,150.00	£1,650.00
Tree Surgery	£ 1,000.00	£ 1,000.00		merge with grounds and asset maintenance	£1,000.00	£0.00
Cemetery & Churchyard	£ 1,300.00				£1,300.00	£0.00
Teen Project Replacement	£ -		£ (800.00)		-£800.00	£800.00
Playground Replacement	£ -			Create one single play equipemnt replacement	£0.00	£0.00
Playground & Teen Project Maintenance	£ 1,650.00	£ 1,000.00			£1,000.00	£650.00
Six Acres Development	£ 1,250.00	£ 1,250.00		merge with grounds and asset maintenance	£1,250.00	£0.00
Memorial garden *	£ -			delete	£0.00	£0.00
Legacy	£ 250.00			move to grants	£0.00	£250.00
Day Club	£ 555.00			move to grants	£0.00	£555.00
Neighbourhood Planning	£ -		£ (2,050.00)		£0.00	£0.00
Safety & Security matters	£ 575.00			move to highways	£0.00	£575.00
Highways	£ 1,500.00	£ 750.00			£750.00	£750.00
Grants - Local Support & Village Organisations	£ 620.00		£ (700.00)		-£380.00	£1,000.00
Civic Event/Community Engagement	£ -			move to grants	£0.00	£0.00
Charitable Donations	£ 50.00			move to grants	£0.00	£50.00
		£ 6,000.00	£ (8,000.00)			
Total Earmarked Reserves	£ 11,650.00	£ 5,650.00	£ 13,650.00		£3,170.00	£8,480.00
Operating Reserve	£ 8,524.35					£19,261.65
Total Reserves	£ 20,174.35					£ 27,741.65

Item/Activity/Project	Likely Cost	Notes	Year	1st Report to Committee	Notes
Cemetery Notice Board	Less than £500	Legal Requirement	2023 - 24		There is likely to be some work to be done on section mapping before the plan can be designed
Increasing accessibility to grave space records to Cllrs	Less than £500	Important for when clerk on leave and timely resolution of enquiries from bereaved relatives	2023 - 24		Will entail some work to cemetery plan
Memorial Clock	Less than £500		2025 - 26	Next February	There may be a service of the Memorial clock 2025/26
Upgrades to play areas	£1000 - £3000		2025-26		Current Estimate £1910
Upgrades to play areas	£1000 - £3000		2026 - 27		Current Estimate £1410
Upgrades to play areas	£1000 - £3000		2027 - 28		
Replacement Fencing (Bury Road)	Less than £500	repeated comments on play inspection reports	2025-26		Quoted £350 plus VAT
Replacement Fencing (Cemetery Road)	Over £5000	repeated comments on play inspection reports	2026 - 27		or if through grant, earlier
Registration of Cemetery & Six Acres	Less than £500		2025-26		Officer Time
Circular bench around oak tree	£500 - £1000	need agreement of MSC	2025-26		ideally wrap into grant application
Draining of Pond and work to culvert on Coltsfoot Green	£1000 - £5000	Previous drainage of pond at Coltsfoot Green cost £2300	2026 - 27		
Cemetery Gates (re-hang)	Over £5000		2027 - 28		
Cemetery Drive – lift damaged macadam and replace with gravel and edging	Over £5000	macadam likely to break up over time, block pavements require a lot of work to maintain	2028 - 29		
Work to damaged Memorials where no deed holders found	£500 - £1000	Across both cemetery and All Saints	2025-26	Next February	
Memorial Testing	£500 - £1000	could do 20% of stones each year @ £600	2026 - 27	April	Abbey Memorials; £2 plus VAT per memorial & £15 plus VAT Lay flat or stake and Band - IMI £3.80 plus vat per memorial. & £5-£10 per memorial lay flat or stake & band respectively. £250 surcharge for less than £500 memorials. Avg £250 memorials tested in one day.

£600.00