

WPC.EC.22.04.02 – Cemetery Drive Refurbishment

Repair/Refurbishment of Drive to Chapel of Rest

A burial authority may enclose, layout and embellish a cemetery as it thinks fit and improve it, and is obliged to keep it and its associated buildings, walls and fences in good repairⁱ.

As part of the budget review and preparation of a draft budget, the Estates Committee considered a draft 3 year plan ([WPC.EC.21.12.02](#)), which included a proposal to make improvements to the drive leading to the Chapel of Rest. The Committee agreed that this work should be prioritised to the financial year 2022.23 and a final work plan confirming this was agreed at its February meeting ([WPC.EC.22.02.01](#))

A budget of £500 was allocated under Cemetery Refurbishment for immediate remedial work to the drive at Full Council on 13th January 2022 (**Min 22.01.14.2 refers**).

The Parish Council has powers under Local Government Act 1972, s.214 (2) to provide and maintain cemeteries in or outside the council's area.

The clerk has checked with both the Diocese and the Rural Dean to establish whether any part of the cemetery is consecrated. The Diocese has reported no records indicating that it is consecrated, and the Rural Dean has advised that any reference to consecrated ground in interment records is likely to have arisen from the blessing of individual grave spaces.

Quotes for work to the Drive are summarised at below and shown at Appendix A:

Supplier	Description of Work	Cost
D R King	To supply labour and equipment to remove moss, leaves and any weeds. We can try and form an edge with the grass on both sides of the path and will also clean the green and white stains off the cemetery gates. The moss will need treating which chemical first.	£450.00 plus VAT
Homefront Driveways	Shingle would be, £5000 Tarmac £8000 Blockpaving £12000 A cheaper option is to clear the path of weeds etc fix edging to sides and resurface the path with 10mm dbm tarmac or if the path is ok when cleaned we can spray it with a black taraseal liquid to bring it back to life	£1500.00 plus VAT
R.H. Landscapes & Maintenance Services	2 staff to spend a day with shovels and hand tools clearing off the path and exposing the edges.	£420.00 plus VAT
Mike Nunn Landscaping	Grade off existing footpath areas, supply, lay and compact prepared areas 50mm open textured macadam Supply and install to sides of path treated timber edging boards	£4356.15 plus VAT £1005.00 plus VAT
	Total	£5361.15 plus VAT

Recommendation:

To authorise the clerk to instruct remedial work to the Cemetery Drive at a cost of not more than £450.00 plus VAT.

ⁱ Arnold Baker on Local Council Administration – ref Local Authorities Cemeteries Order 1977, SI1977/204, art 4(1).

From: [David King](#)
To: [Hilary Workman](#)
Subject: Chapel Path
Date: 25 November 2021 11:29:02

Good Morning Hilary

To supply labour and equipment to remove moss, leaves and any weeds.
We can try and form an edge with the grass on both sides of the path and will also clean the green and white stains off the cemetery gates.
The moss will need treating which chemical first.

Budget Price: £450 + VAT

From: [Luke Hamill](#)
To: [Hilary Workman](#)
Subject: RE: Work to path in Cemetery
Date: 15 November 2021 09:38:00
Attachments: [image001.png](#)

Hi Hillary,

I would suggest that the best way to tackle this would be for 2 staff to spend a day with shovels and hand tools clearing off the path and exposing the edges.

If we were to do this the cost would be £420.00 + VAT.

Kind regards

Luke Hamill
Mob: 07884492120
Tel: 01638 815530
Email: Luke@rh-landscapes.co.uk



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From: Hilary Workman <parishclerk@wickhambrook.org.uk>
Sent: 09 November 2021 10:15
Subject: Work to path in Cemetery

Hello, we are a small parish council in West Suffolk with responsibility for a cemetery. Within the cemetery, we have a Chapel of Rest with a metalled path leading from it to the cemetery gates. We are looking into options for any necessary remedial work to the path – initially, clearing off all vegetative growth and moss, cleaning down and then establishing whether any edging might be required. This is for the financial year 2022.23 – we are in the process of preparing a budget now. I have attached images of how it currently looks. If you are able to give an indication of cost by e-mail, ideally by the end of next week, this would be much appreciated.

With kind regards,

Hilary Workman

Clerk & RFO for Wickhambrook Parish Council

Tel: 07508 039810

E-mail: parishclerk@wickhambrook.org.uk - Please note the new address

Website: <https://wickhambrook.org/parish-council/#parish-council-contact>

My normal working days are Monday, Tuesday, Thursday and Friday.

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From: [TCGS Ltd - BUSINESS EMAIL](#)
To: [Hilary Workman](#)
Subject: Footpath WickhamBrook Chapel
Date: 10 November 2021 11:46:43

Dear parish Clerk, the footpath is Tarmac and is breaking up and held together with the Moss. Ideally you could treat with Moss killer and scrap off as best as you can. Pressure washing would be ideal. This could open a can of worms making the footpath more unstable ? I would recommend that to re new path with 10ml macadam (Tarmac) due to the amount of leaves that hold in the area any other option would make things hard to clear up Winter times. I'm happy to get a price for you. Moss killer will turn it brown causing it not to be slippery but as i said its a Quick Fix and money wasted.

Director:Nick Wiseman
Town and Country Gardening Services Ltd <https://townandcountrygardening.co.uk>
07917810255 - 01284768855

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Email: mike@mjnunnsurfacing.co.uk



Our ref MJN/EST4462 (revised)

31st March 2022

Mr N Wiseman
Town and Country Gardening Services
36 Fallowfield Road
Bury St Edmunds
Suffolk IP33 2QS

Dear Mr Wiseman

Please find below my estimate for the surfacing works @ **The Chapel of Rest Wickhambrook Bury St Edmunds Suffolk.**

Main Path

1, Grade off the existing footpath areas to achieve correct levels as required and compact the formation and dispose of the arisings to tip.

Supply lay and compact to the pre pared areas a 50mm average thickness of 10mm open textured (porous) bitumen macadam granite surface course with an application of natural resin coated stone rolled into the finished surface (if required).

Approximate area of surfacing **85m²**

To carry out the above works as per item 1, for the sum of **£4,356.15 + vat**

Timber edging

2, Supply and install to sides of new path areas 100mm x 25mm treated timber edging boards fixed to 300mm x 50mm x 50mm treated timber steaks.

Approximate length of edging **67 Lin meters.**

To carry out the above works for the sum of **£1,005.00 + vat**

Should you need further assistance please do not hesitate in contacting me.

Yours Faithfully

Mike Nunn
DIRECTOR

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