

WPC.EC.22.04.05 – Miscellaneous & Emergency Estates Work

Miscellaneous & Emergency Estates Work

The Estates Committee occasionally commissions work, for example to replace benches on greens, the new railings at the cemetery, installation of new waterbutts. Whilst this sort of work is often undertaken by councillors, lay members and parish volunteers, it's not always possible to get a working party together in a desirable timescale. Additionally, work may sometimes arise which does need to be completed as a matter of urgency, for example, clearing fallen tree limbs or damaged assets following a storm, or cutting back vegetation which is a safety issue which is unlikely to be addressed within suitable timescales by responsible agencies.

The parish council has a range of powers to carry out works on its parish lands, in the cemetery which include:

- Public Health Act 1875, s.164
- Local Government (Miscellaneous Provisions) Act 1976, s.19

There is a further ancillary power under Local Government Act 1972, s.111 to do anything that will facilitate, be conducive to or incidental to the discharge of its powers and functions.

The proposal is to put in place an advance authorisation to appoint a named contractor to undertake up to four days work in the parish in the next financial year to deal with any tasks which are not covered by the existing grounds contract, other agencies or arise as the result of work commissioned by the parish council or its Estates Committee, or as required to make safe assets or parish lands following adverse weather conditions.

A summary of costs submitted is attached below:

D R King & Son	£30 per hour plus VAT plus materials	£420 plus VAT per day
R H Landscapes & Maintenance Ltd	2 staff, vehicles, power tools and hand tools at a cost of £420.00 + VAT per day, any materials would be supplied at a cost plus 5% basis.	£420 plus VAT per day plus materials at cost plus 5%
Town & Country Gardening	£40 per hour plus VAT plus materials Work would be undertaken in teams of two based on a 7 hour day	£560 plus VAT/day

The costs of the work would be allocated from the following budget lines (dependant on the tasks) at a rate of 25% on each budget line and would be sufficient to instruct up to 3.5 days per year at £420 per day, or 2.75 days a year at £560 per day

Six Acres	£	750.00		£	187.50
Tree surgery	£	750.00	annual work to trees this year	£	187.50
Cemetery & Churchyard	£	500.00	includes grave space marker	£	125.00
Playground - Cemetery Road	£	750.00	Play areas maintenance	£	187.50
Playground - Bury Road	£	250.00	Play areas maintenance	£	75.00
MUGA & SP Maintenance	£	1,000.00	includes £750 for bi-annual zip wire inspection	£	187.50
Greens	£	750.00		£	187.50
Safety and Security	£	1,135.00		£	283.75
				£	1,521.25

Recommendation:

To appoint a contractor to undertake ad hoc work within the parish at a cost of not more than £1521.75 plus VAT for the financial year 2022.23.

Hilary Workman
Clerk & RFO
March 2022