

WPC.EC.23.07.03 – Improving Drainage at Coltsfoot Green

Drainage of Pond and Work to Culvert – Coltsfoot Green

A parish council has powers to provide and maintain land for public recreation¹, and to carry out works for maintenance to ditches and ponds for their maintenance or improvement².

As part of the budget review and preparation of a draft budget, the Estates Committee considered a draft 3 year plan ([WPC.EC.22.11.05](#)), which included a proposal for drainage of the pond at Coltsfoot Green. The Committee agreed that this work should be prioritised to the financial year 2023.24 and a final work plan confirming this was agreed at its February meeting ([WPC.EC.23.02.01](#))

Quotes for work to the pond and culvert are summarised at below and shown at **Appendix A:**

Supplier	Description of Work	Cost
Clearwater Pond & Lake Management	<ul style="list-style-type: none">• Clear pond area of all overhanging vegetation.• Clear aquatic weed for the pond.• Remove some silt from the pond area.• Finish backfilled area with top soil and seed.• Transportation of all organic material to the desired area.• Complete tidy-up of all working areas.	£ 1371.00 + VAT
Clearwater Pond & Lake Management	<ul style="list-style-type: none">• Clear culvert of all overhanging vegetation.• Finish backfilled area with top soil and seed.• Transportation of all organic material to the desired area.• Complete tidy-up of all working areas.	£1071.00 + VAT
Robert Foulger	To dredge the pond including taking the stuff away (less if waste dredging can be disposed of locally)	£5500.00 plus VAT

The parish council has power under the Public Health Act 1936 s.260 to:

- deal with ditches, ponds, pools and gutters by draining them or preventing them from being harmful to public health.
- carry out works for their maintenance or improvement or to pay others to do this.

A budget of £1000 was allocated under Parish Groundworks – Drainage to Coltsfoot Green (based on quotes received last year) and approved at Full Council on 12th January 2023 (**Min 23.01.12.1 refers**).

Additional funding could be drawn down from Earmarked Reserves (if approved by the parish council) to meet the shortfall from:

- Grounds and Asset maintenance £2050.00

Recommendation:

To instruct works to drain the pond at Coltsfoot Green at a cost of not more than £1400 plus VAT.

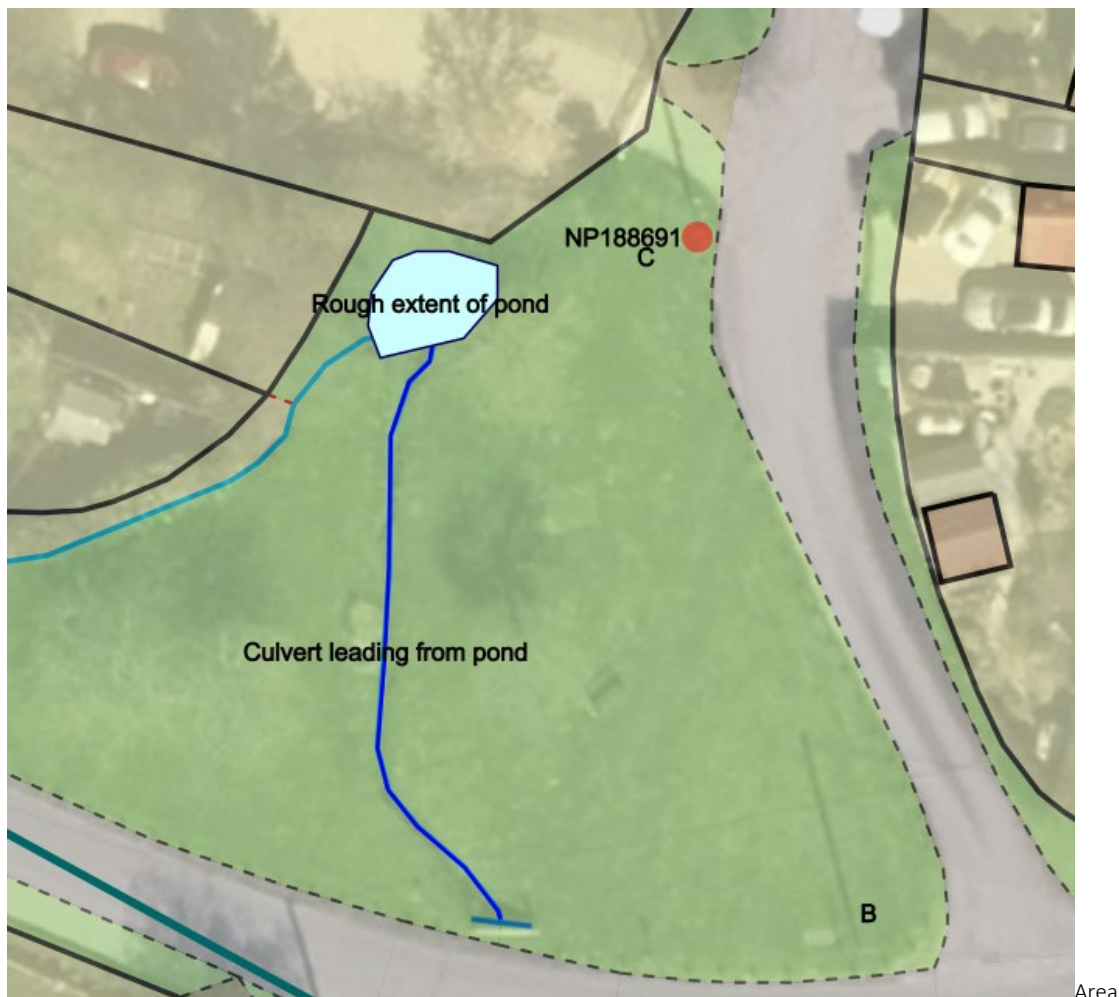
¹ Public Health Act 1875, s.164; Open Spaces Act 1906, ss.9 and 10;

² Public Health Act 1936, s.260

From: [Hilary Workman](#)
Bcc: [Tim Soane](#); [Robert Foulger](#); Info@thepondguys.co.uk; hello@pond-man.co.uk
Subject: Quote for works to drain pond, clear out excess vegetation etc
Date: 13 June 2023 15:12:00
Attachments: [image001.png](#)
[image002.png](#)

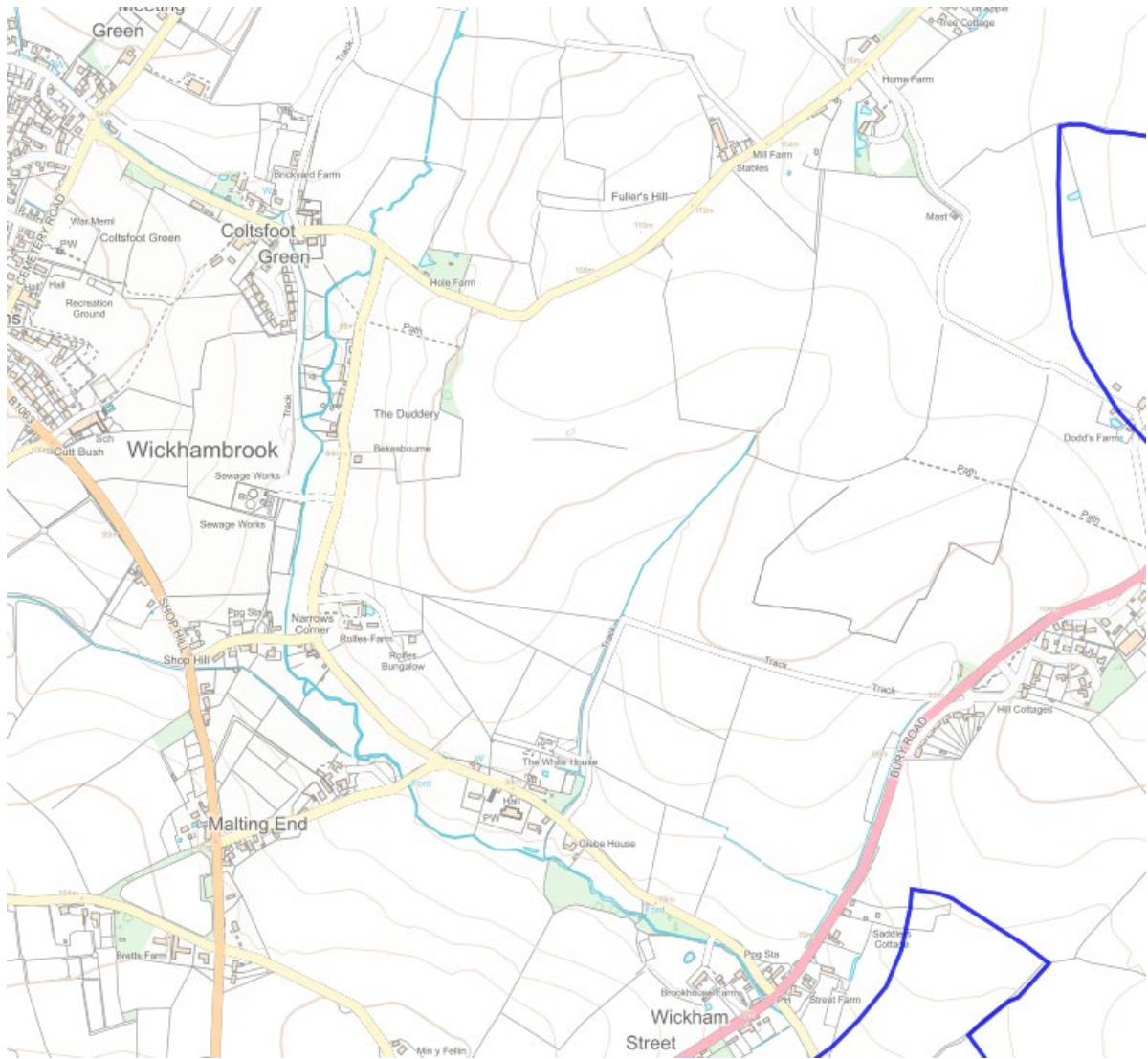
Hello,

We are a small parish in west Suffolk with some parish lands. On one of our greens we have a pond which was last cleared five plus years ago. Please could you provide a quote for drainage and clearing of the pond not later than Friday 23rd June in order that I can prepare a report to committee for them to approve funding for the work? The meeting will be held on Thursday 6th July at 7:00pm. I could arrange for you to present/answer any questions by zoom if need be. Ideally, we would be looking for the work to be completed by early autumn (late September).



estimated to be apx 20m2

Location:



Please advise if there is any further information you require.

Please include any references or a list of parishes for which you have completed work in Suffolk.

If appointed, we would require a copy of public Liability Insurance (£5m and full risk assessments for the work to be undertaken in advance). Please advise if the parish will, in your view, need to seek any authorities from the Environment Agency in advance of the work to be undertaken.

Hilary Workman CILCA
Clerk & RFO for Wickhambrook Parish Council

Tel: 07508 039810
E-mail: parishclerk@wickhambrook.org.uk
Website: Parish Council - Wickhambrook Village

My normal working hours are mornings Monday to Friday.

<https://www.electoralcommission.org.uk/i-am-a/voter/voter-id>

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From: [Tim Soane](#)
To: [Hilary Workman](#)
Subject: Re: Quote for works to drain pond, clear out excess vegetation etc
Date: 27 June 2023 08:27:49

Good morning Hilary prices for works pond £1371-00 stream £1071-00 plus vat kind regards Tim

Sent from my iPhone

On 15 Jun 2023, at 09:02, Hilary Workman <parishclerk@wickhambrook.org.uk> wrote:

Hi Tim, just to confirm our appointment for Monday 26th June at 11:30am.

The postcode is CB8 8UW

I have a Grey Seat Leon DCZ 3083

Hilary Workman CiLCA
Clerk & RFO for Wickhambrook Parish Council

Tel: 07508 039810
E-mail: parishclerk@wickhambrook.org.uk
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From: Hilary Workman
Sent: Tuesday, June 13, 2023 3:13 PM
Subject: Quote for works to drain pond, clear out excess vegetation etc

Hello,

We are a small parish in west Suffolk with some parish lands. On one of our greens we have a pond which was last cleared five plus years ago. Please could you

provide a quote for drainage and clearing of the pond not later than Friday 23rd June in order that I can prepare a report to committee for them to approve funding for the work? The meeting will be held on Thursday 6th July at 7:00pm. I could arrange for you to present/answer any questions by zoom if need be. Ideally, we would be looking for the work to be completed by early autumn (late September).

<image001.png>

Area estimated to be apx 20m2

Location:

<image002.png>

Please advise if there is any further information you require.

Please include any references or a list of parishes for which you have completed work in Suffolk.

If appointed, we would require a copy of public Liability Insurance (£5m) and full risk assessments for the work to be undertaken in advance). Please advise if the parish will, in your view, need to seek any authorities from the Environment Agency in advance of the work to be undertaken.

Hilary Workman CiLCA
Clerk & RFO for Wickhambrook Parish Council

Tel: 07508 039810

E-mail: parishclerk@wickhambrook.org.uk

Website: [Parish Council - Wickhambrook Village](#)

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From: [Hilary Workman](#)
To: [Robert Foulger](#)
Subject: RE: Quote for works to drain pond, clear out excess vegetation etc
Date: 20 June 2023 09:46:00
Attachments: [image001.png](#)
[image002.png](#)

Can you give me a price if left on site (how many cubic meters do you anticipate it would be?)

Hilary Workman CiLCA
Clerk & RFO for Wickhambrook Parish Council

Tel: 07508 039810
E-mail: parishclerk@wickhambrook.org.uk
Website: [Parish Council - Wickhambrook Village](#)

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From: Robert Foulger <lakeandpondaquatics@gmail.com>
Sent: Monday, June 19, 2023 7:25 PM
To: Hilary Workman <parishclerk@wickhambrook.org.uk>
Subject: Re: Quote for works to drain pond, clear out excess vegetation etc

That's if we done the ditch and pond at the same time also this is for having the stuff to took away can it be left of site ?

On Mon, 19 Jun 2023 at 09:27, Hilary Workman <parishclerk@wickhambrook.org.uk> wrote:

Hi Robert, that is a massive leap from last year when you quoted £1500? Please can you tell me what has changed?

Hilary Workman CiLCA
Clerk & RFO for Wickhambrook Parish Council

Tel: 07508 039810
E-mail: parishclerk@wickhambrook.org.uk
Website: [Parish Council - Wickhambrook Village](#)

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From: Robert Foulger <lakeandpondaquatics@gmail.com>
Sent: Sunday, June 18, 2023 4:57 PM
To: Hilary Workman <parishclerk@wickhambrook.org.uk>
Subject: Re: Quote for works to drain pond, clear out excess vegetation etc

Hi Hilary

To drain and clear pond with the stuff to be taken away it will cost £5500+vst

On Tue, 13 Jun 2023 at 15:12, Hilary Workman <parishclerk@wickhambrook.org.uk> wrote:

Hello,

We are a small parish in west Suffolk with some parish lands. On one of our greens we have a pond which was last cleared

From: [Emma Galloway](#)
To: [Hilary Workman](#)
Subject: Re: Quote for works to drain pond, clear out excess vegetation etc
Date: 13 June 2023 15:22:19
Attachments: [image001.png](#)
[image002.png](#)

Dear Hilary

Thank you for your email but unfortunately you are outside of our current area and so we would not be able to help you.

In situations like this, we normally advise people to make contact with local aquatic shops or garden centres that have an aquatic section as they normally have contacts for companies that are far more local.

I hope this helps and wish you luck with the project.

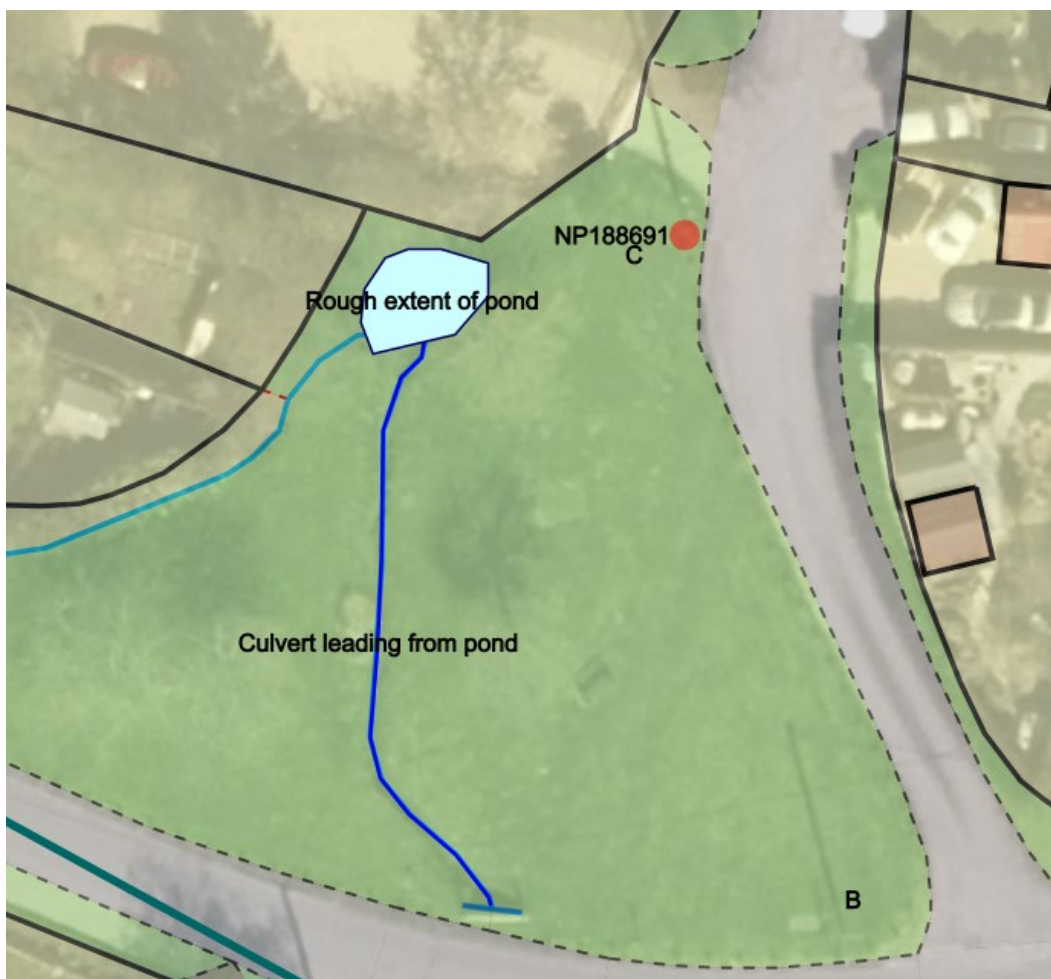
Best wishes

Emma

On Tue, Jun 13, 2023 at 3:12 PM Hilary Workman <parishclerk@wickhambrook.org.uk> wrote:

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Area