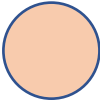




## Update on Estates Issues

This report sets out progress on a number of estates issues raised by the committee or reported to the clerk. Progress against the work plan agreed at the February meeting (Min. 23.02.8.1, Report WPC.EC.23.02.01 refers) is summarised below:

### Current Financial Year

-  Cemetery Notice Board – further work to be done on cemetery records before mapping can be completed – old parish notice board to be re-furbished and fitted in porch to Chapel of Rest in preparation.  
(brought forward from previous financial year)
-  Increasing accessibility to grave space records for Councillors – work to the plan is ongoing – researching impacts of GDPR on how reserved plots are recorded and made accessible to Cllrs (brought forward from previous financial year).  
April  
Min Ref 23.02.13
- Fencing to hedge adjacent to cemetery – Suffolk County Council have agreed funding for hedging plants and Estate’s Committee has authorised cost of Chestnut Paling fence, which has been ordered  
Late Autumn
- Replacement of six white posts at Tennis Courts – costs authorised and work scheduled autumn.  
November
-  Re-painting of BT Call box  
May
- Memorial Testing and actions arising from this  
July
- Drainage of Pond at Coltsfoot Green  
August
- Taking on Memorial Clock as an asset – Parish Council resolved to withdraw proposed agreement and revert to the PCC applying for a grant (**Min. 23.09.15** refers)  
September

### 1. SCC Highways Functions

Following advice from Suffolk County Council’s Community Liaison Officer the clerk has been following up on a number of issues:

- SCC Highways will approve grit bins to the old existing grit dump sites (previously the clerk had been advised that the bins would be provided, but now advised that it is the responsibility of the parish council to purchase)– the clerk has identified the old dump sites from records, and will be requesting grit bins to these sites through the Community Liaison Officer.
- There was a grit bin at Nunnery Green (exact location to be identified) and the clerk is awaiting advice from the Liaison officer to establish exact location and whether or not formal approval is required to replace the bin (this may have been a Havebury Housing grit bin.
- SCC have confirmed that there is sufficient space for a three bay bus shelter on Cemetery Road, which has now been ordered – there is a considerable lead time on this but they are hoping to have it installed before winter weather sets in.

### 2. Maintenance in Cemetery

Although the hedge re-instated by Suffolk County Council has shown some signs of establishing, there has been some damage due to pedestrians tracking across from the footpath into the cemetery. At the March cemetery work-day old leaf litter was cleared

Hilary Workman  
Clerk & RFO  
October 2023

## WPC.EC.23.11.03 – Estates Issues

and many of the whips were showing signs of re-growth. In April, existing small saplings which had naturally seeded were transplanted into the hedge line.

The clerk has also escalated the issue of the replacement hedge through our County Councillor, Bobby Bennett, and SCC Highways have now confirmed that they will fund replacement plants for the hedge line, and following confirmation of costs an invoice will be sent to SCC for payment.

The installation of a fence to prevent this and further protect the saplings was authorised by Estates Committee at its July meeting (Min Ref EC.23.07.8.1). This will be scheduled once the replacement hedge has been planted (materials have been ordered). SCC have been chased again.

### 3. Chapel of Rest

Following work to the Drive at Chapel of Rest in 2021, some worn areas of macadam, particularly outside the Chapel of Rest, have been identified which will require remedial work in the longer term. Quotes have been sought for inclusion in 3 year plan.



Additionally, there is a crack to the outer door lintel which may require work, and it should be investigated as to whether this is being caused by roots from nearby trees.

The clerk needs assistance to undertake a spring clean of the Chapel of Rest – volunteers invited!!

Quotes have been sought for security barriers to limit access onto Recreation Ground and Six Acres, for inclusion in draft budget.