

Update on Estates Issues

This report sets out progress on a number of estates issues raised by the committee or reported to the clerk. Progress against the work plan agreed at the February meeting (Min. 24.02.8.1, Report WPC.EC.24.02.01 refers) is summarised below:

Current Financial Year (2024 – 25)



- Increasing accessibility to grave space records for Councillors – work to onboard all purchased grave space, grave space and interment register records to new software is in progress April
Min Ref 23.02.13
- Work to parish trees adjacent to Chapel of Rest Agenda item
- Cleaning of War Memorial May
- Bench for Cemetery (Royal Navy Past & Present) May
- Remedial work to tested Memorials (seven of thirteen undertaken, balance scheduled 1st week July) June
- Transfer of Land from Havebury and SCC – not proceeding July Minute Ref: 24.07.16
- Cemetery Notice Board –old parish notice board deemed beyond repair and scrapped. July

Six Acres and Recreation Ground

The bench installed at the bottom end of Six Acres was damaged beyond repair in July and will require replacement (on checking, although 1.5M wide, the bench was listed as a two seater). The cost of the item being below the insurance excess, no claim was made against the insurance. A more substantial bench (max width 1.5m) will be sought when replacement is arranged.



Suggested options are attached as **Appendix A**

Action: Identify whether a bench or backless bench is preferable for clerk to seek costs and report back to next meeting.

Defibrillators

Enquiries have been made with respect to sourcing paediatric defibrillator pads. Pads suitable for both adults and children are available at a cost of £72.50 plus VAT per set, and it is proposed that replacement sets of pads are always purchased as suitable for both. Currently reviewing expiry dates of all consumables and replacements will be ordered at a future date.

Maintenance in Cemetery

Volunteer days in Cemetery started on the first Wednesday in March. In September, the team focussed clearing weeds and vegetation from the Childrens' play area and Skate Park, and re-coating one of the benches in the cemetery with teak oil.

Total cost for materials against the approved budget of £200 plus VAT was £169.56 plus VAT.

Chapel of Rest

Following work to the Drive at Chapel of Rest in 2021, some worn areas of macadam, particularly outside the Chapel of Rest, have been identified which will require remedial work in the longer term. Quotes received to date are in excess of £5000 and this will be looked at in the next three year plan. A further quote has been requested from a new contractor.



Gutters, Slates and Roof

Additionally, there is a crack to the outer door lintel which may require work, and it should be investigated as to whether this is being caused by roots from nearby trees.

There are two dislodged Slates on the east roof, and water appears to be ingressing through the ridge line. A quote has been sought for clearing of the gutters, but to date no supplier has been found to investigate and quote for the roof. Cost to clean gutters is quoted as £160 plus VAT from initial enquiries, but it may be more cost effective to try to deal with all issues at the same time. See report WPC.EC.24.09.04

At its Annual Meeting in May (Report [WPC.24.05.08](#) refers) the parish council approved:

- the purchase of additional storage for the Chapel of Rest and secure disposal of old papers in accordance with the parish council's Document Retention Policy at a cost of not more than £350 plus VAT. A three bay storage unit with five storage boxes has been purchased at a cost of £120.48 plus VAT.
- the pews were gifted to the WI hall, the remaining items (with the exception of the coffin bearer and RSJ) being scrapped as beyond repair. The Asset Register has been updated, and a refund of £138.45 credited by Zurich, our insurers, to the current account.

Quotes have been sought for security barriers to limit access onto Recreation Ground and Six Acres. Advice from the new contractor is that drop down posts with padlocks would be the most cost-effective solution. A report will be included for the meeting of the parish council on 26th September 2024.

Play Areas

Purchase of consumables for replacement items in the play areas at Cemetery and Bury Road have been ordered following approval at the parish council's February meeting and work completed on 31st August.

A volunteer day to clean down play equipment at Cemetery Road took place on 4th September and covered:

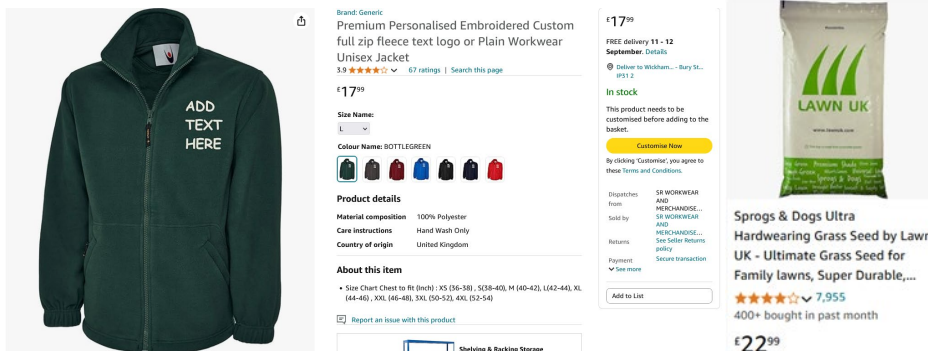
- Trimming back of vegetation to rear of play areas
- Treatment of play equipment with Wet and Protect – a non-toxic coating which treats for mould and lichen
- Coating of bench behind Chapel of Rest with Teak Oil.

Cllrs Karunaratne and Grimes have completed the Play Area Inspection course arranged through SALC and are completing regular inspections reporting through Google Forms. Two recent issues identified include:

- Official ID when carrying out inspections.
- Over the autumn to backfill the top of the playfort with soil from the cemetery and re-seed.

Following a discussion, the preferred option would be a fleece jacket (the pc already holds high visibility over jackets which can be worn for safety) with the parish name to clearly message that individuals inspecting or carrying out other activities are part of the parish team.

Jackets with an embroidered name (as below) can be sourced for £19.15 each incl. VAT.



A reasonable lawn mix for heavy use areas is likely to cost approximately £25 incl. VAT

Powers:

Local Government Act 1972, s.111: Power to do anything that will facilitate, be conducive to or incidental to the discharge of its powers and functions.

Funding:

Services and Supplies: £385.89 against a budget of £750.00

Proposal:

Authorise the cost of purchasing grass seed and fleeces for team members at not more than £125 plus VAT.

Hilary Workman
Clerk & RFO
August 2024

Options for replacement bench at Six Acres



WINCHESTER TEAK SINGLE OVAL GARDEN BENCH 3 SEATER 1.5M

IN STOCK

SELECT YOUR DELIVERY DATE AT CHECKOUT
SKU: KF0216

~~£389.00~~
£339.00

Klarna Finance available on all order over £500

★★★★★ (17)

Understated and stylish, the three-seater Winchester Teak Single Oval Garden Bench is a stunning addition to any garden or outdoor space. With its soft curves and traditional design, we only use the finest sustainable teak hardwood to make the Winchester a real class act.

Product Options

- Bench Cover +£45.00
- Teak Oil 1 Litre +£25.00
- Anchor Kit Soft Surface +£100.00
- Anchor Kit Hard Surface +£40.00
- Plaque Engraving +£50.00
- Wooden Carving +£250.00



1.



SALISBURY BACKLESS TEAK 3 SEATER BENCH 1.5M

IN STOCK

SELECT YOUR DELIVERY DATE AT CHECKOUT
SKU: KF0257

~~£289.00~~
£215.00

Klarna Finance available on all order over £500

★★★★★ (14)

The simple, clean design coupled with sustainable hardwood and quality craftsmanship make this substantial backless teak three-seater bench from our Salisbury range a pleasure to own. With plenty of space for three adults to comfortably sit with room to spare, this backless bench is perfect for a host of outdoor uses.

Product Option

- Teak Oil 1 Litre +£25.00
- Anchor Kit Soft Surface +£100.00
- Anchor Kit Hard Surface +£40.00



2.