

### Replacement of Marker Posts – Coltsfoot Green

The Estates Committee is responsible for the grounds maintenance of greens and open spaces, including Coltsfoot Green.

Local residents have reported that a number of the marker posts (approximately 10) bounding Coltsfoot Green have become loose.



At its July '24 meeting the committee considered the following options (**WPC.EC.24.07.02** refers):

1. Replace damaged posts like for like with no change to spacing
2. Replace all posts using the existing spacing, but making provision for reflective bands or solar caps on some or all posts (to reduce risk of trip hazards at night)
3. Replace all posts, using a different (wider spacing) to reduce risk of damage as a result of grounds maintenance equipment – this would be likely to be more expensive as existing holes would be need to be filled.

and having reviewed the options asked the clerk to cost on the basis of a like for like replacement of all posts (**Min. 24.07.10 refers**).

The clerk sought quotes over the autumn period and received one quote back from R H Landscapes and Maintenance Ltd (attached as Appendix A) - £2149 plus VAT. The clerk has subsequently sought a revised quote based on replacement of one third of the posts (twenty) in the current financial year (attached as Appendix B).

#### Powers:

There are two relevant powers for the parish council:

- Parish councils Act 1957, s.3; Highways Act 1980, s.301 - Power to light roads and public places in the council's area.
- Public Health Act 1875, s.164 - Power to provide and manage recreation grounds, public walks, pleasure grounds and open spaces.

#### Funding:

Revenue		Earmarked Reserves	
• Greens	£500	Grounds & Asset Maintenance	£1650 <sup>2</sup>
• Parish Groundworks	£500 <sup>1</sup>		

#### Recommendation:

**The Estates Committee authorise the replacement of 20 posts (one third) at Coltsfoot Green at a cost of not more than £1100 plus VAT<sup>3</sup>**

<sup>1</sup> This had originally been budgeted to cover the cost of repair of fence at Bury Road

<sup>2</sup> Any drawdown from Earmarked Reserves would require approval by Parish Council

<sup>3</sup> Funded from Revenue budgets Greens and Parish Groundworks.

Hilary Workman

Clerk & RFO

April 2025

## ESTIMATE



To: Wickhambrook Parish Council  
 Hilary Workman  
 Pavilion of the Memorial Social Centre  
 Cemetery Road  
 Wickhambrook  
 CB8 8XR

<b>Issue Date</b>	02/09/2024
<b>Estimate No.</b>	001964
<b>Valid until</b>	02/10/2024

Description	Unit Cost	Qty	VAT	Total
<i>Coltsfoot Green - Bollards - Round</i>				
Supply operatives and excavator to remove all old posts, install new posts, ramming in with soil or limestone (Not concrete), reinstatement area by raking and sowing grass seed	500.00	2.5	250.00	1,500.00
Digger Hire	150.00	1	30.00	180.00
Limestone	55.00	1	11.00	66.00
Disposal of old posts and associated soil/ concrete	125.00	1	25.00	150.00
Grass Seed	20.00	1	0.00	20.00
Posts - 100mm round with Chamfered top	9.00	61	109.80	658.80
			<b><u>425.80</u></b>	<b><u>2,574.80</u></b>
<i>When using natural products, (ie sandstone and timber) the colours and sizes may vary and may also react to weather conditions.</i>				
<i>***** A 50% DEPOSIT OF THE ESTIMATE VALUE IS PAYABLE PRIOR TO OUR START DATE WHEN MATERIAL COSTS ARE IN EXCESS OF £1500 *****</i>				

Sub Total:	2,149.00
VAT (20.00%)	425.80
<b>Estimate Total (GBP):</b>	<b>2,574.80</b>

TERMS STRICTLY ON COMPLETION

ALL GOODS REMAIN PROPERTY OF R.H. LANDSCAPES UNTIL PAYMENT IS RECEIVED IN FULL.

Bank Payments:-  
 Sort code 30-91-91  
 A/C No 39107468  
 Cheques made payable to R.H. Landscapes & Maintenance Services Ltd.

A: 61 Boeing Way, Mildenhall, Suffolk, IP28 7RJ

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